

KHP 4400: Sports Officiating

Syllabus - Spring 2012

****Syllabus Subject to Change****

Tuesday/Thursday 11:30 a.m.

Bibb Graves Room 222

Instructor: Lana Johnson
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Website: <http://lanaj.net>
Office Hours: MWF 8:00 – 9:00 and 10:00 – 11:00
TTH 9:45-11:30
Prerequisites: none

Catalog Description: Focuses on school and community recreation programs, including sports, games and officiating techniques.

Course Description:

Students will be introduced what a sports officials need to know. Rules and proper positioning—the mechanics. Legal issues, conflict resolution, nutrition, and time management.

Textbooks:

Successful Sports Officiating, 2nd Edition. Human Kinetics www.HumanKinetics.com

Course Objectives: Following completion of this course the student will be able to:

1. Be able to articulate the personal and professional qualities that are needed to become an effective official
2. Develop a basic philosophy regarding the ethics and logical decision making involved with the interpretation of the rules
3. Be able to describe and demonstrate the specific mechanics and court/field positioning of effective officiating
4. Be able to demonstrate the proper signals for several sports

Course Content: The course will cover the following topic areas:

1. Introduction to Officiating
2. Officiating as a career
3. Officiating Style
4. Personal Fitness for Officials
5. Mental Training and Goal Setting
6. Legal Responsibilities
7. Conflict Management
8. Time Management
9. Baseball/Softball
10. Basketball
11. Football/Volleyball

Alterations to the course content may be made as time permits and as they relate to student interest.

Grading: Grades will be earned via the following activities:

1. Exam I 100 points
2. Exam II 100 points
3. Exam III 100 points
4. Quizzes/Assignments/Presentation 100 points

Total: 400 points *Point totals subject to change*

Letter grades are assigned according to the traditional 10 point scale, with points earned as a percentage of total points possible:

<u>Points</u>		<u>Grade</u>	
360 - 400	(90 - 100%)	A	
320 – 359.6	(80 – 89.9%)	B	*Point totals subject to change*
280 – 319.6	(70 – 79.9%)	C	
240 – 279.6	(60 – 69.9%)	D	
<239.6	(< 59.9%)	F	

Review of Examinations: Exams will be graded by the instructor within approximately one week from the exam date. The exam grades will be recorded by the instructor. The exams will be handed back to the students during a designated scheduled class meeting for review. During this time, the students will **not** be able to have any writing utensils (pens, pencils, etc.), cell phones, or electronic devices on their desk or in the surrounding area. Marking on the exams or actions mimicking writing on the exams will result in an immediate “0” to replace the original grade. The students will have an adequate amount of time to review the questions on the exam and their corresponding answers during this class period. The students must immediately return the graded exams upon the instructor’s request and the instructor will securely file all examinations. Exams that are **not** immediately returned in the classroom at the instructor’s request will result in an immediate “0” to replace the original grade. Students may schedule meetings with the instructor for further review of the examination.

Assignments/Case Studies: Requested assignments/case studies must be turned in on the prescribed day in order to receive credit. Late assignments/case studies **will not be accepted** and will result in forfeiture of points.

Course Procedures and Requirements: This course is a survey of sports officiating and programs in intramurals. The class format is primarily lecture and requires student involvement in the lectures and discussion of the class. Requirements for this course are to attend all scheduled class meetings and take notes, participate in classroom activities, complete all assigned readings from the text, take all written exams and quizzes, and complete all assignments and presentations and turn in when requested.

Additional Services: Students registered with the Office of Special Needs should notify the instructor by the end of the first week of class if special accommodations for examinations, seating, or other modifications need to be made.

Attendance and Punctuality:

In registering for classes at the university, students accept responsibility for attending scheduled class meetings, completing assignments on time, and contributing to class discussion and exploration of ideas. A student will be excused for class as in accordance with University guidelines.

Attendance and punctuality are both requirements for this course. The student is also expected to be on time. It is recognized that unforeseen events may occasionally prevent you from attending class. Absences will only be excused with proper university documentation. Attendance will be recorded beginning the first day of class and arrival after attendance has been recorded constitutes a tardy. Each tardy attendance in **excess of two (2)** will be counted as an **unexcused absence**. University approved documentation for excused absences must be presented within one week after each tardy to qualify as excused.

The student is expected to be present for each examination and turn in all assignments on time and by the standards set forth by the instructor. The student will **NOT** be allowed to make-up examinations or

turn in assignments after the due date without University approved documentation for excused absences.

Six (6) or more ($\geq 20\%$ of class meetings) unexcused absences will result in a grade of **FA** for this course. University approved documentation for excused absences must be in writing and turned in **within one week** after your return to class or they will not be accepted.

15 attendance points are awarded to you the first day of class. For every day that you miss a point will be taken away. **HOWEVER**, if you miss 4 or more class periods, you will not receive any of the 15 attendance points. These points are given as a reward to those students who attend class on a regular basis.

Incomplete Work Policy: An incomplete grade will be given only when the student has made sufficient progress in meeting the minimum requirements of the course for a grade of C or better. A contract specifying the kinds and nature of the work to be completed with the due dates will be signed by both the student and the instructor before an incomplete grade will be given.

Cheating/Plagiarism Policy: Students are held to the Code of Conduct outlined in the *Oracle*.

Cell Phones and other Electronic Devices:

“Use of any electronic device by students in the instructional environment is prohibited unless explicitly approved on a case-by-case basis by the instructor of record or by the Office of Disability Services in collaboration with the instructor. Cellular phones, pagers, and other communication devices may be used for emergencies, however, but sending or receiving non-emergency messages is forbidden by the University. Particularly, use of a communication device to violate the Troy University “Standards of Conduct” will result in appropriate disciplinary action (See the *Oracle*.)” (Troy University Faculty Handbook).

“In order to receive emergency messages from the University or family members, the call receipt indicator on devices must be in the vibration mode or other unobtrusive mode of indication. Students receiving calls that they believe to be emergency calls must answer quietly without disturbing the teaching environment. If the call is an emergency, they must move unobtrusively and quietly from the instructional area and notify the instructor as soon as reasonably possible. Students who are expecting an emergency call should inform the instructor before the start of the instructional period” (Troy University Faculty Handbook).

Hat/Head cover policy statement: The Department of Kinesiology and Health Promotion does not permit the wearing of any type of head covering (hats, scarves, etc.) by a student while attending a KHP course, unless prior approval has been given by the instructor of the course. Students are asked to remove head coverings upon entering the class.

Course Evaluation: In the eighth week of each term, students will be notified of the requirement to fill out a course evaluation form. These evaluations are completely anonymous and are on-line.

The Troy University ADA Statement:

“Troy University supports Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, which insure that postsecondary students with disabilities have equal access to all academic programs, physical access to all buildings, facilities and events, and are not discriminated against on the basis of disability. Eligible students, with appropriate documentation, will be provided equal opportunity to demonstrate their academic skills and potential through the provision of academic adaptations and reasonable accommodations. Further information, including appropriate contact information, can be found at the link for Troy University’s Office of Human Resources at <http://www.troy.edu/humanresources/ADAPolicy2003.htm>” (Troy University Faculty Handbook).

Inclement Weather Policy: The policy stated in the *Oracle* will be standard for this class. Any questions regarding class meeting should be directed to 334-670-3443 (KHP Department). Rain is not normally considered inclement weather.